

## **FINGERPRINTING FREQUENTLY ASKED QUESTIONS**

In September 2007, the Texas Legislature passed SB9, the "Fingerprint" law. This law required TEA / SBEC to fingerprint all certified educators who were not previously fingerprinted (prior to October 2003). The law directed TEA / SBEC to complete the process by 2011.

TEA / SBEC has scheduled every school district in the state for an on-site "Blitz" to comply with the law. During the Blitz, technicians from L-1 Services will visit campuses with fingerprinting equipment.

When is Arlington ISD scheduled for the "Blitz"?

- October 19, 2009 to November 17, 2009
  - Full-time employees will be fingerprinted at their campuses
  - Substitutes will be required to set up their own appointments at local L-1 offices

Who is required to be fingerprinted?

- Everyone who holds an SBEC certificate (active /inactive)
  - That has not previously been fingerprinted for certification
- Everyone who is required to hold an SBEC certificate

Who is not required to be fingerprinted?

- Non-certified employees hired prior to January 2008

What is the cost?

- There several scenarios concerning cost:
  - Certificate holders employed full-time during 2006-2007 school year are paid by the State
  - Employees required to hold a certificate but do not –
    - Cost of certificate
    - Cost of fingerprinting
  - Certified Substitutes - \$52.20
    - \$42.25 online + \$2 transaction fee + \$9.95 at appointment
  - Non-certified Substitutes - \$50.20 at appointment (check / money order)

What do I need to do?

- Required individuals must set-up or update their SBEC account (see SBEC Account Steps notice)
- Look for email after October 6 ,2009 from "Itsbatch" with the subject line stating "SB9 Fingerprinting Information"
- Logon to SBEC account and retrieve your Fast Pass
- Bring your Fast Pass and official identification to appointment

How is it done?

- A photo will be taken of the individual
- Fingerprints will be scanned
- Approximate time – ten minutes

When is it done?

- Each campus will be notified of the selected date and provided with an appointment schedule

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- Most campuses will have only one day

What happens if I'm not on campus the day my school is scheduled?

- You must set up an appointment with L-1 services at one of their offices
- It must be done within the prescribed time

What happens if it is not completed?

- Required individuals must complete the process within an 80 day window
- AISD deadline will be approximately December 24, 2009
- Failure to complete the process will result in an individual not being eligible to work
  - TEA / SBEC will inactivate an educator's certificate